



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOVT. GIRLS P.G. COLLEGE CHHATARPUR

IN FRONT OF N.C.C. OFFICE PANNA ROAD, CHHATARPUR (M.P.)
471001

<https://ggcchhatarpur.com>

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NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Established in 1968, Government Girls PG College Chhatarpur, Madhya Pradesh, has evolved into a bastion of education, catering to the diverse needs of its students. Initially embarking on its journey as a private institution, a pivotal turning point occurred in 1982 when the college was taken under the stewardship of the Madhya Pradesh Government. Affiliated with Maharaja Chhatrasal Bundelkhand University Chhatarpur, the college has become synonymous with academic excellence and empowerment.

Nestled at the geographical coordinates of Latitude 24.899476 and Longitude 79.589651, the college enjoys a central, well-secured, and easily approachable position. This strategic location facilitates seamless connectivity, with direct access by road and rail to the Maharaja Chhatrasal Railway station in Chhatarpur, and by air to Khajuraho International Airport. This geographical advantage not only enhances accessibility for students but also contributes to the college's prominence in the educational landscape.

While situated in an urban area, Government Girls PG College Chhatarpur proudly serves as an educational lifeline for students predominantly hailing from remote rural areas. This unique demographic composition reflects the college's commitment to breaking down barriers to education and fostering inclusivity. The institution's impact extends beyond the confines of urbanity, reaching deep into rural communities to provide educational opportunities.

Offering a diverse range of academic programs, The college caters to varied interests and aspirations. Programs in science, including biology and mathematics, along with home science, are complemented by an array of arts courses. At The postgraduate level, the institution offers specialized courses in Political Science, Hindi Literature, and Home Science, reflecting a commitment to depth and specialization.

With an enrollment of 3226 female students and a faculty consisting of 18 dedicated teachers, Government Girls PG College Chhatarpur ensures a conducive learning environment. The institution's student-centric approach, coupled with a commitment to academic rigour, contributes to the holistic development of its students. As it continues to be a catalyst for empowerment through education, the college stands as a beacon of progress, shaping the intellectual landscape of Chhatarpur.

Vision

Government Girls PG College Chhatarpur envisions a realm of academic excellence, fostering a holistic development approach. Our commitment lies in providing a quality initiative, ensuring sustainability, enhancement, and an academic ambience rich in research and innovation. Aspire to become an institute of excellence, where intellectual, emotional, cultural, moral, ethical, and entrepreneurial values are instilled in women through higher learning and globally benchmarked education.

We are dedicated to breaking socio-economic barriers by providing quality education to women from all sections of society, particularly the underprivileged. Our goal is to mould minds into responsible citizens, empowering them to serve society and the nation. Women's empowerment is our primary motive, achieved through education and physical fitness, cultivating global competency.

At the heart of our vision is the promotion of creativity and innovation among women students, nurturing self-sufficiency. Additionally, we strive to uplift neglected rural women by imparting training across various strata of self-employment, paving the way for a brighter, more empowered future. Join us on this transformative journey, where education becomes a beacon of empowerment and societal upliftment.

Mission

The mission of Government Girls PG College Chhatarpur -

- The College is dedicated to cultivating an atmosphere of knowledge and learning, shaping the future generation of women with a holistic approach that encompasses the head, heart, and hand.
- The college aims to ensure productive learning by empowering women students, enabling them to harness their knowledge and information for a brighter future.
- In alignment with the demands of the global society, the institution is committed to instilling cooperation and proactive engagement, preparing women to meet the evolving requirements of the world.
- Furthermore, the college is dedicated to providing equal access to opportunities for physically challenged women, fostering an inclusive educational environment that values diversity and empowers every individual.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The Government Girls PG College Chhatarpur boasts several strengths that contribute to its distinction. Situated at the heart of the city, the institution covers a vast rural area, drawing girls seeking higher education. Notably, the college maintains transparency in various aspects, including exams, scholarships, sports, NCC/NSS, and extracurricular activities. With a strict anti-ragging atmosphere, the college prioritizes a safe and secure environment.

Being a premier institute exclusively for female students adds to the strength, of fostering a focused and supportive community. The college is equipped with smart facilities, including a 100mbps Wi-Fi connection for uninterrupted e-learning. The administrative and non-teaching staff are known for their support, contributing to the overall positive atmosphere.

The teaching staff, highly qualified and experienced, ensures a quality learning experience. Regular training workshops covering diverse areas like judo karate, beauty parlours, motivational lectures, career-oriented activities, and life and livelihood skill training underline the commitment to holistic development.

The college's success is evident in increasing annual academic results and growing admissions, reflecting its commitment to excellence in teaching and learning. Additionally, the institution actively promotes gender equality and sensibility through various initiatives, further solidifying its reputation as a dynamic and forward-thinking educational hub.

Institutional Weakness

Government Girls PG College Chhatarpur, while possessing strengths, acknowledges certain weaknesses that warrant attention:

Shortage of Classrooms for Extra Classes:

The limited availability of classrooms for conducting extra classes poses a challenge, hindering the flexibility to offer additional academic support to students.

Insufficient Infrastructure Facilities, Particularly Laboratories:

Despite having laboratories, the college faces a shortage of equipment and resources, impacting the overall quality of practical learning experiences for students.

Absence of Hostel Facilities:

The non-commencement of hostel facilities poses a challenge for students, as on-campus living can enhance the sense of community and contribute to a more immersive college experience.

Lack of Auditorium:

The absence of auditoriums restricts the college's capacity to host large-scale events, limiting opportunities for cultural, academic, and extracurricular activities that benefit the overall student development.

Inadequate Teaching and Technical Staff:

The lack of efficient teaching and requisite technical staff creates challenges in maintaining and optimizing teaching and technical facilities, impacting the smooth functioning of the institution.

Limited Availability of PG Courses in Science and Arts:

The absence of PG courses in specific science and arts disciplines limits the options for students who wish to pursue advanced studies in their chosen fields after completing their UG from this institution.

Challenges in Establishing a Library and Study Room:

The shortage of space presents difficulties in arranging a comprehensive library and study room, affecting students' access to essential resources for academic and research purposes.

Institutional Opportunity

Government Girls PG College Chhatarpur is positioned with exceptional opportunities, leveraging its central location and commitment to education:

Central Location Enhancing Accessibility:

The college's central location serves as a significant opportunity, providing convenient accessibility for girls from villages and backward areas in the Bundelkhand region. This strategic advantage fosters inclusivity and widens the reach of education.

Higher Education for Economically Disadvantaged Girls:

By offering higher education to economically disadvantaged girls, particularly from backward areas, the college is actively contributing to breaking the cycle of poverty and empowering these individuals with knowledge and skills.

NSS Camp Instilling Social Welfare Values:

The NSS camp serves as a transformative opportunity, instilling the values of social welfare in female students, and nurturing a sense of responsibility and self-sufficiency that extends beyond academic realms.

NCC Activities for Defense and National Service Preparedness:

The NCC activities are instrumental in preparing girls for roles in defence and national service, instilling qualities of discipline, leadership, and a strong commitment to serving the nation.

Remarkable Increase in Student Enrollment:

Over the past 4 to 5 years, the college has experienced a substantial increase in enrollment, surpassing double the number of girl students, currently standing at 3226. This growth signifies a growing recognition of the college's academic excellence.

Facilitating Industrial and Educational Tours:

The college's conducive atmosphere empowers girls who might be otherwise restricted to participate in industrial and educational tours. This exposure broadens their perspectives and provides practical insights into various fields.

Active Alumni Association and Donations:

The registered Alumni association, along with donations from various alumni, provides a robust network and financial support, reinforcing the college's capacity to offer quality education and facilities.

Comprehensive Personality Development Programs:

Various programs under N.S.S., youth festivals, personality development, and sports contribute to the holistic development of students. The availability of a computer lab equips them with essential computer skills.

Study Center for Distance Education Courses:

As a study centre for M.P. State Bhoj Open University, the college expands its opportunities, providing students with access to a diverse range of distance education courses under UG and PG programs, broadening educational avenues.

Institutional Challenge

Government Girls PG College Chhatarpur faces several challenges that impact its academic offerings and overall functioning:

Limited Post-Graduation Programs:

Despite being recognized as a PG college, the availability of post-graduation programs is limited to only three subjects. This limitation forces students to seek post-graduation opportunities outside the college, affecting the institution's ability to provide comprehensive higher education.

Absence of Recognition as a Research Center:

The lack of a diverse range of PG programs hinders the college from being recognized as a research centre. This limitation restricts the college's potential to contribute to academic research and innovation.

Inadequate Teaching Staff:

The scarcity of regular teaching staff poses a significant challenge, creating imbalances in the teacher-student ratio. With only nine regular teaching staff members and 10 guest faculties, the workload is substantial, particularly evident in subjects like English language and sociology where one teacher is responsible for a considerable number of students.

Strain on Non-Teaching Staff:

The shortage of regular teaching staff places an additional burden on the non-teaching staff. The extra responsibilities can impact the overall efficiency and effectiveness of administrative and support functions.

Addressing these challenges will be crucial for Government Girls PG College Chhatarpur to enhance its academic offerings, and improve the research gap.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college has a curriculum designed by the Higher Education Dept. of MP. The College develops an action plan for the effective delivery of the curriculum as per the academic calendar notified each year at the beginning of the session by the Department of Higher Education. The curriculum is divided into monthly teaching plans along with the attendance register. Every teacher maintains a daily diary to plan his/her daily teaching and other activities. Every month all types of extra-curricular activities are also performed along with the studies. If the syllabus is incomplete, it is finished through extra classes. The principal meets students to learn about the syllabus from time to time. The teacher's diary and register are checked at the end of every month by the principal. According to the timetable given by the college, all teachers complete their syllabus. The principal visits the classrooms regularly to monitor the teaching and learning activities. Along with the main curriculum, co-curricular activities like seminars, job-oriented programs, training and industrial visits are also conducted by the college to help develop the unrevealed potential and skills of the students.

Teaching-learning and Evaluation

The admission of students in our college is done through an online process regulated by the Higher Education Dept. Bhopal and with transparency. Various committees are formed in the college for the admission process through which verification of student's records is done minutely. Most of the students come from backward areas in our college, so keeping in mind their needs and learning level additional classes are conducted for them. Our college adopts innovative methods to teach the students such as lecture method, demonstration methods, collaboration methods, classroom discussion etc. which make learning more interesting and constructive. Students are prepared for competitive exams by adding ethane making the subject in retesting. Teachers of this institution are very experienced and have Ph.D. NET, SET, etc. Students in our college are also taught through the projector. All teachers use the library and internet to improve and update their knowledge. Teachers take student's feedback to evaluate students every week and ask them to improve their comprehensive power. Based on the experience of the students, the satisfaction is surveyed. The teachers are evaluated by taking feedback from the students. Subject experts are also invited from other institutions.

Research, Innovations and Extension

Government Girls PG College Chhatarpur has excelled in encouraging a dynamic environment for research, innovation, and extension activities. The institution is committed to nurturing intellectual curiosity and research initiatives. The college places a strong emphasis on innovation, encouraging students and faculty to explore creative solutions to contemporary challenges. The college's extension activities are designed to bridge academia and society. Various outreach programs, community engagement, and social initiatives underscore the institution's commitment to societal development. These endeavours not only contribute to the well-being of the local community but also provide students with valuable experiential learning opportunities.

Due to a lack of P.G. courses students are not able to do Ph.D. and research work, although two Asst. Professors have been appointed as research guides by Maharaja Chhatrasal Bundelkhand University Chhatarpur. Now college is moving toward Ph.D. and other research work. To promote research activities, the college encourages faculty members to take part in research work, presentations, seminars, extension activities, guest lectures and conferences. The college conducts seminars, conferences and workshops for the benefit of students and teachers. Apart from academic excellence the college is also actively evolving in extension and outreach programs to help society through its service. Extension lectures, adult education, and water conservation awareness programs are being conducted throughout the year.

Infrastructure and Learning Resources

Government Girls PG College Chhatarpur is more than just a place to study; it's a vibrant hub of learning and activities. Situated on a spacious 3.99-acre campus, the college provides an expansive environment for students to explore and grow.

Inside our college, there are 6 classrooms where we attend our regular classes. These rooms are like our learning spaces, where we get to study and discover new things. It's a place buzzing with the energy of students eager to learn. We also have a computer lab with 17 computers where we learn about computers. Our college has a library filled with all kinds of books and materials for studying, like newspapers, general knowledge books, and subject-related books. The beauty of our college isn't just in what happens inside the classrooms; it's also in the clean and well-maintained surroundings. The college campus is always kept clean, thanks to the hard work of NSS volunteers who clean it. Their dedication ensures that we study in a clean and pleasant environment. Exciting changes await us from the 2021-22 session. The college has embraced a new curriculum for the first year of UG, aligning with the National Education Policy set by the Government of Madhya Pradesh. This forward-looking approach ensures that our education is in sync with the latest advancements and perspectives.

Student Support and Progression

Our college supports students by giving them quality education and making them responsible citizens. Vivekanand Career Guidance scheme is being conducted in the college. Through this scheme, all information related to employment is given to the students. A professor is appointed as a guardian for every class, they help students in solving problems from time to time.

Additional classes are organized for weaker students. The government organizes a one-day employment fair every year in the college in which many students benefit. All government schemes are being successfully conducted in the college such as post metric Scholarship, Karmkar Yojna, Medhavi Yojna, Minority scholarship, Gaon Ki Beti, Pratibha Kiran etc. Besides this, the Divyang Scholarship Scheme is being run for disabled students. Awas Sahayta yojana for SC/ST students is available in the college. Under the chief

minister's well fare scheme, students get complete exemption in the institution fee. Our college organizes workshops for students to develop their employment skills. The placement cell also plays a proactive role in inviting experts every year/semester to develop various important skills in the students. Ragging is banned in the college. No instances of ragging have been reported during the last several years. To prevent ragging the college proactively forms Anti-Rragging Squad. Our college encourages students to participate in sports activities on campus as well as outside

Governance, Leadership and Management

Our college is a Govt. organization. All the process regarding recruitment, selection, posting and promotion is governed by the M.P. Government. For full filament of the objective of the college, the leadership strives to maintain an open and interactive environment. The college has well-qualified faculty to provide leadership and management at various levels. The faculty members are given ample freedom and responsibility by the principal to develop academic leadership to ensure the holistic growth of the institution. The college is practising decent realization and participative management. Principal formulates committees like IQAC, Examination, Student Welfare, Parent Teacher Associations, Alumni, Scholarship, Grievance Red rest I Cell, C.M. Helpline and many more. College is working as a level 2 officer for the C.M. Helpline portal. The IQAC has been constituted as per NAAC guidelines and regular meetings are held with all stakeholders to plan for the growth and development of the college. Student participation is integral to all the activities of the college. All the workers, office staff and attendants are performing their duties sincerely to maintain the decorum of our esteemed college. The policies and the strategies for the development of the college are formed as per rules set by the State Government, University and the UGC. All the policies and deployment documents are available on the website of the State Government and the university. Being a government college, the college follows all the policies and the rules implemented by the Govt. of M.P. All the construction work, renovation and purchasing are done through the e-tender process. As per the norms set by the Govt. the college practices in the conduct of Internal as well as external financial audits. The grants received from external funding agencies are effectively utilised in the implementation of projects by procuring suitable equipment. The availability of such equipment has fur improved the research interest of The faculty and students.

Institutional Values and Best Practices

The Institution has made innovative and flawless efforts to achieve academic excellence; moral and ethical values such as social justice, consciousness, sense of equality are inculcated in the minds of students through community-oriented extension services carried out by the institution. The institute has adapted two best practices via, plastic-free camps and 'Kachare se Kalakriti' (Best from waste). The institution tries to maintain greenery on the campus by planting trees and medicinal plants in the botanical garden. Wetly keep our campus single-use plastics free, for this, we organize seminars and awareness programs about how harmful plastic is for then nominates well as animals and humans. We also try to create an environment friendly for birds by making nests on trees as well as arranging water and feeders (Dana). NSS students pay attention to the plantation and greenery. During the NSS Camp health check-up camp was introduced in the Dhhadari gram in the Chhatarpur district. On 15 August the students and teachers nourish plants and take care of the plants in a year. A voter awareness rally was held during NSS Camp in the village of Dhhadari. our college is constantly trying to improve new techniques in the file do education such as teaching through projects or in smart classes, YouTube and the different portals available on the internet. Our college received feedback from the students, their parents and traders. Based on the feedback received, we try to improve the quality of our college. Efforts are also made to give employment to students through career guidance cells. The NSS unit laps in the empowerment and the

services rendered to the society during the camps, imbibe a sense of social responsibility in them and make them responsible citizens. Through the health checkup camp, students are made aware of health than hygiene. Awareness campaigns against social evils such as alcoholism, drug addiction, and gender-based discrimination. To clean the environment, efforts are made to make organic manure by putting waste into pits. All efforts of the college in the field of ensuring the cultivation and promotion of independence, thinking of their capabilities so that the students can see the service of the community and importance in the field of career

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. GIRLS P.G. COLLEGE CHHATARPUR
Address	IN FRONT OF N.C.C. OFFICE PANNA ROAD, CHHATARPUR (M.P.)
City	CHHATARPUR
State	Madhya Pradesh
Pin	471001
Website	https://ggcchhatarpur.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	L.L. KORI	07682-248647	9425474281	-	iqac.ggc@gmail.com
IQAC / CIQA coordinator	Shashi Prabha Parihar	07682-	9131931662	-	heggchat@mp.gov.in

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Madhya Pradesh	Maharaja Chhatrasal Bundelkhand Vishwavidyalaya	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	26-05-1988	View Document
12B of UGC	19-11-1991	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Appro val details Instit ution/Department programme	Day,Month and year(dd-mm- yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	IN FRONT OF N.C.C. OFFICE PANNA ROAD, CHHATARPUR (M.P.)	Urban	3.99	9671

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,B Sc,	36	higher secondary	English,Hindi	160	131
UG	BA,B A,	36	higher secondary	English,Hindi	1020	820
UG	BSc,B Sc Home Science,Home Science	36	higher secondary	English,Hindi	30	10
PG	MA,MA,Hindi	24	graduation	English,Hindi	120	120
PG	MA,MA,Political Science	24	graduation	English,Hindi	120	118
PG	MSc,M H Sc,Home Science	24	graduation	English,Hindi	30	9

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				18			
Recruited	0	0	0	0	0	0	0	0	8	10	0	18
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				15
Recruited	7	3	0	10
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				5
Recruited	5	0	0	5
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	6	9	0	15
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	1	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
		0	0	0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	2779	0	0	0	2779
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	447	0	0	0	447
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	416	537	662	840
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	2	3	12	18
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	641	923	1193	1561
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	547	656	743	768
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1606	2119	2610	3187

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Multidisciplinary education at Government Girls PG College Chhatarpur promotes a holistic learning experience by integrating diverse academic disciplines. This approach encourages students to explore and connect knowledge across various subjects, fostering a well-rounded and adaptable skill set. The college emphasizes the interconnectedness of different fields, preparing students for a dynamic and interdisciplinary world.
2. Academic bank of credits (ABC):	The Academic Bank of Credits at Government Girls PG College Chhatarpur serves as a repository for earned academic credits. This innovative system enables students to accumulate credits for various

	<p>courses, facilitating flexible learning paths. The bank promotes mobility by allowing seamless credit transfer within the institution and potentially to other educational entities, enhancing academic flexibility and ensuring a personalized educational journey for students.</p>
3. Skill development:	<p>Skill development at Government Girls PG College Chhatarpur is a core focus, aiming to equip students with practical competencies essential for professional success. The institution integrates hands-on training, workshops, and industry-relevant projects to enhance skills aligned with the demands of the contemporary job market. This emphasis on skill development ensures that graduates are not only academically proficient but also well-prepared for the challenges of their chosen careers.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>The integration of the Indian Knowledge system at Government Girls PG College Chhatarpur signifies a commitment to incorporating traditional wisdom and cultural heritage into the academic curriculum. This approach ensures that students gain a comprehensive understanding of India's rich intellectual and cultural traditions. By blending modern education with indigenous knowledge, the institution aims to provide a well-rounded and culturally rooted educational experience for its students.</p>
5. Focus on Outcome based education (OBE):	<p>At Government Girls PG College Chhatarpur, outcome-based education is a fundamental approach that emphasizes defining specific learning outcomes and assessing students based on their achievements. The focus is on measuring what students have learned and can apply, ensuring a clear alignment between educational goals and the skills acquired. This approach enables a more transparent and result-oriented educational process, preparing students for real-world challenges and fostering a deeper understanding of their academic progress and accomplishments.</p>
6. Distance education/online education:	<p>Government Girls PG College Chhatarpur utilizes Google Meet as part of its online education strategy. This platform facilitates virtual classrooms, enabling interactive lectures, discussions, and collaborative activities among students and educators. Leveraging Google Meet enhances real-time communication, making education more accessible and flexible. The</p>

college recognizes the efficiency and convenience of this tool in fostering a dynamic online learning environment for its students.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	College voter awareness campaigns aim to inform and engage students in the electoral process, encouraging them to exercise their voting rights responsibly. These campaigns often include educational initiatives, such as workshops and seminars, providing information on voter registration, electoral procedures, and the significance of participation in democratic processes.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	No
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Yes

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3226	3187	2610	2119	1606

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 25

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
18	18	16	14	11

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
479.84451	109.33881	24.97735	54.70793	48.77238

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Govt. Girls P.G. College has a peaceful academic atmosphere and making the whole 180 teaching days faithful to students is the strength of the college. Every student irrespective of caste and religion feels free on campus. The college has a grievance redressal cell, Mahila Prakoshtha and a ragging cell. They are running very effectively and successfully. The college runs the Govt. of M.P. recommended unified courses at UG and PG level.

The principal takes meetings of heads of the departments to make action plans regarding curriculum from time to time. Head of the Department discuss their action plans to arrive at an optimal and effective way. The syllabus committee as well as other committees does their work honestly and they conduct different kinds of activities at the college level to motivate the students. Various types of games, sports, cultural programs and curricular activities are organized by the college every year which provide opportunities for students to show their different skills at different levels. The college has a library facility which is very helpful and provides knowledge regarding syllabus and other competitive exams. The Girl's hostel is under construction and is likely to be completed in this session. Various grants provided by UGC and the State Government are helpful for the development of the college. The college faculty is dedicated and actively involved in teaching and learning. Faculties are well qualified and experienced. The college provides quality education and equal opportunity to students to empower and ensure them to face the challenges of the competitive world. The motive of the institute is to make students good and ideal citizen. The thrust on value-based education and a high level of discipline makes student as an ideal citizen, they also serve society, particularly those who belong to the rural, weak and disadvantaged strata of society.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during

the last five years)

Response: 8

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 3

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
383	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The college has taken several steps to incorporate social issues into regular academic activity. The college activity celebrates World Environmental Days, World AIDS Day, Anti-Alcohol Day, Human Rights Day, International Women's Day, Yoga Day, Jan Jatiya Gaurav divas, Shahid divas, Hindi divas, Hariyali Mahotsav etc. For the holistic development of students, our college celebrates Yuva Divas to take inspiration from Swami Vivekanand's thoughts to save culture and social ethics. Students are guided for better career options information through Swami Vivekanand Career Cell. The college motivates students for self-employment. Through NSS camp students visit villages and work on many important issues such as Nasha Mukti, Beti Bachao Beti Padhao, Save Water and Energy, Discard Polythene, Swachhata Abhiyan etc. Apart from these AIDS awareness campaigns, there is a regular activity conducted by the Red Ribbon Club, The Personality Development Cell organizes programmes on various issues for students to groom human values and professional ethics. The college has been conducting seminars, conferences and workshops for the promotion of cross-cutting issues relevant to Gender, Environment and Sustainability. Apart from academic excellence the college is also actively involved in extension and outreach programs to help society by its service. Extension lectures, adult education, and water conservation awareness programs are being conducted throughout the year

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 66.92

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 2159

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 81.62

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
1208	1371	1077	995	699

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1500	1770	1305	1210	770

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 33.41

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
255	260	177	212	191

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
750	885	652	605	385

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 179.22

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Being a single-girls college, itself is evolving and attaining new heights every day, the students need to be prepared for the rising opportunities. Education is a tool that helps students to shape themselves for a brighter future. In the journey of our students towards self-exploration, our college leaves no stone unturned in providing them with top-notch facilities to meet the needs of today's competitive world. The college uses student-centric methods that pave the way for students to actively participate in the educational process. The faculty members facilitate the students by imparting the skills and knowledge that enable lifelong learning and independent problem-solving. Various methods of experiential and participatory learning are adopted to ensure that the students are active participants rather than passive listeners in the teaching-learning process. The following student-centric methods are being taken up by the teachers. The faculty members conduct group discussions, debates, subject quizzes, news analysis and educational games which help the students to get a clear understanding of the topic as these activities allow for direct verbal questioning and answering with the teacher. The students learn how to express themselves as the above-mentioned activities encourage students to think and to speak out what's in their mind, all at the same time. Various assignments and projects are also assigned to groups to encourage group learning, and teamwork, and familiarize them with the environment etc. Project work is also mandatory for all the courses offered at the college. The college aims to build a learning environment by participating in rich experiential content of teaching through experimentation, demonstration, educational visits, organizing exhibitions and presenting papers. The lecture method supports the teachers in laying the seed of understanding among their pupils and introducing them to the topic and its content.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 91.67

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
18	18	16	16	16

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 97.4

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
17	17	16	14	11

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms**2.5.1**

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Quality education requires an effective teaching and learning environment both inside and outside the classroom. Assessment of performance is an integral part of the teaching and learning process and the college tries to achieve it. All the examinations are conducted as per the academic calendar. Answer copies of CCE are shown to students and student queries are solved by the concerned subject teacher till their satisfaction. Marks are available with the class-in-charge and Semester Cell- In -Charge. Thus, the whole process is very much transparent. Mentors and Class-in-charges continuously guide the students including informing them about exams and the process of tackling examination-related grievances.

Internal Examination: Students first talk with the subject teacher and get the matter sorted out. If the problem is not solved, they approach the Semester Cell In-Charge who in consultation with the subject teacher tries to find the solution. If the matter still remains unsolved, students can always approach higher authorities, if required, as per MCBU University, Chhatarpur directives. All internal marks are

to be submitted online within a stipulated time frame. Thus, the process of sorting out grievances becomes time-bound.

University Examination Problems of the students bring to the notice of the IT Cell in charge & Student Clerk, problems faced in examination form submission, issue of admission card or any discrepancy in University result. The matter is handed over to the faculty in charge of university examination-related matters from the concerned Department.

As students can directly talk to the class-in-charge who is a subject teacher and hence is easily approachable, the process starts quickly. Class-in-charge acts as a mediator between students and higher authorities. Hence, the process becomes very efficient and student is not required to move around in the college to get things sorted out. However, the student can always approach to Principal for her grievance and all authorities take immediate action whenever required.

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

A unique set of learning outcomes has been defined for each course offered by the college. These are linked to the broad program outcomes. Following effective pedagogic strategies, the faculty articulates the learning objectives and expected outcomes for each course at the beginning of the session. This helps the students appreciate the topic being covered in class as they see its relevance. The syllabus depicting the learning objectives is readily available for students and teachers on college display board and in college library. Programs offer the broad framework of learning and teaching. The full potential of programs is fully realized through the constituent courses. Teacher delineates in detail what the students will know and be able to do on the successful completion of the course. The college, being affiliated to MCBU University, Chhatarpur follows the curriculum prescribed by the University. the teachers take care in framing the course outcomes and communicating it to the students.

B. A.

The B.A stream of education develops the ability to think critically. It gives a fair idea on civic society, constitution, economic environment etc. & helps to develop the minds of students towards the creation of a healthy society. It also develops the students towards creative writing abilities and thus creative communication of society keeps on enriching.

B. Sc.

Students possess the knowledge to define, explain and demonstrate the major concepts in the biological, Physical and chemical Sciences. They use proper laboratory techniques in sciences and can determine the appropriate level of technology for use in: (a) experimental design and implementation, (b) analysis of experimental data and, (c) numerical and mathematical methods in problem-solving.

M.A

Students become Master of their chosen subject with command on all the aspects of the subjects. Master's degree can be used as a stepping stone before applying to doctorate level programs and develops a reasonable & analytical approach towards the development of new concepts. As a Master of the subject, the students get more confidence on the subject and help the society to get more insights on any subject and its scope in various fields/careers.

M.Sc. (Home Science)

Students gain knowledge and develop the skill over home science, understand the interactions among various living methods. Students correlate the physiological and biochemical processes of living science. They understand various concepts of genetics and its importance in human health. They apply the knowledge and understanding of home science to one's own life and work

File Description	Document
Upload Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The evaluation of program outcomes and course outcomes in the B.A, B.Sc., M.A, and M.Sc. (Home Science) streams is a comprehensive process designed to assess the multifaceted development of students and their mastery over the subjects.

For B.A. students, the emphasis is on critical thinking skills and a deep understanding of civic society, the Constitution, and the economic environment. Evaluation methods include written assignments, examinations, and projects that assess the student's ability to critically analyze societal issues and communicate effectively through creative writing. Classroom discussions and presentations also play a crucial role in evaluating the development of their minds towards creating a healthy society. B.Sc. students undergo a rigorous evaluation process that encompasses theoretical knowledge and practical application in biological, physical, and chemical sciences. Assessment methods include theoretical examinations, laboratory experiments, and the application of technology in experimental design and data analysis. The evaluation ensures that students can define, explain, and demonstrate major scientific concepts while utilizing proper laboratory techniques and technological tools.

M.A. students, pursuing mastery in their chosen subjects, are evaluated through a combination of written examinations, research projects, and presentations. The evaluation focuses on their command over various aspects of the subject and their ability to develop a reasonable and analytical approach towards new concepts. The successful completion of a Master's program serves as evidence of their enhanced confidence in the subject and their potential to contribute valuable insights to society.

In the case of M.Sc. (Home Science) students, the evaluation process is designed to assess their knowledge and skills in home science, including an understanding of physiological and biochemical processes. Assessment methods include practical demonstrations, research projects, and examinations

that evaluate their application of knowledge to real-life situations. The correlation of various living methods and the understanding of genetics are key components evaluated in this stream.

Overall, the evaluation processes in these streams are tailored to ensure that students not only acquire theoretical knowledge but also develop practical skills and analytical thinking. The assessments are structured to align with the specific goals of each program, preparing students for their future roles as informed and capable contributors to society.

File Description	Document
Upload Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 95.51

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
957	895	697	518	424

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1022	962	701	530	440

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.53

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Teachers of college are engaged in research activities. Students are guided for the publication of papers /articles in reputed journals. Seminars, conferences, and workshops are organized to enhance and update the knowledge of faculty and students. The college conducts various activities to nurture and nourish the minds of youth. Department of History frequently conducts innovative activities that give exposure to historical events incurred in the past to acknowledge the history in the present context. Numerous activities conducted by the Hindi and English departments such as essay competitions, slogan writing contemporary speech, help enhance the skills of language and creative thinking. Two faculty members of the college one from English and another from sociology have been registered as supervisors for the Ph.D. program. The institution through NSS/NCC, mobilizes and harnesses knowledge and talent to address a diverse range of problems faced by society. NSS has two functional units. Villages are adopted and various social and innovative programs are organized with the help of students and faculty to create awareness. The innovation ecosystem aims for students involved in innovative projects to reach out to each other directly to solve mutual problems. Being a predominantly undergraduate institution with only three postgraduate Departments (Hindi, Political Science, and Home Science), Govt. Girls College has

no recognized Incubation centers associated with business start-ups. However, it appreciates and plays an encouraging role in promoting an ecosystem for innovation among the faculty members. This spirit of innovation encompasses various outreach programs for the creation and transfer of knowledge. The undergraduate and post-graduate students are encouraged to provide innovative strategies for development. They provide products, strategies, and program design and evaluate these to respond to the emerging needs of a developing nation. Students are encouraged to innovate and launch their products. The research work in the college is promoted with a special focus on better understanding and well-being of the individuals and the community.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 7

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
02	03	02	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

3.3.2**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 0.08**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities**3.4.1****Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.****Response:**

Apart from functioning successfully as a center for higher education and learning, our college is also fulfilling the duties of a unit of community development in the neighboring areas of the adopted villages.

The NCC, NSS, Women Cell, Eco Club, and Career Counseling Cell of the college participate in community development programs by adopting nearby villages like, Buddha, Dhadari, and Ramgarh.

The college tries to create awareness, social responsibility, and environmental consciousness through talks, Guest lectures, Group Discussions, Nukkad Nataks, Rallies, Poster making, Quiz, Debates, Speeches, Seminars, Slogan Making, Awareness Drives, Educational Tours, Survey Programmes, Workshops and Adult Education Program. List of the extension activities performed by the college under, the college- neighborhood-community network

? Blood donation camps, Hemoglobin Checkup

The NCC, NSS, Women Cell, Eco Club, and Career Counseling Cell of the college participate in community development programs by adopting nearby villages like, Buddha, Dhadari, and Ramgarh.

The college tries to create awareness, social responsibility, and environmental consciousness through talks, Guest lectures, Group Discussions, Nukkad Nataks, Rallies, Poster making, Quiz, Debates, Speeches, Seminars, Slogan Making, Awareness Drives, Educational Tours, Survey Programmes, Workshops and Adult Education Program. List of the extension activities performed by the college under, the college- neighborhood-community network

? Blood donation camps, Hemoglobin Checkup camps, Blood Profile camp-NSS

? Health check-up camp-First Aid Committee

? Aids Awareness camp-NSS

? Lectures on Female Health and Female Feticides-Women Cell

? Lectures on Nutrition and Nutrition Week- Home Science Department

? Women Empowerment Programme- Women Cell

? World Yoga Day Camps-sports Department

? Career Guidance and Counseling- Vivekanand Career Counseling Cell

? Tree plantation-NSS, NCC, Eco club,

? Anti-Tobacco campaigns and Anti Plastic Rallies-NCC/NSS

? Cardio Vascular Health check Camp-NSS in Collaboration with the district Hospital Chhatarpur

? Legal Awareness Programmes-Women Cell

? Health And Hygiene awareness lectures-Women Cell

? Cashless and Digital India awareness lectures- economics Department of Chhatarpur

? Fit India awareness march in the adopted village.

? Nukkad Natak (Padhegi Beti to Badhega Samaj)

An E-waste corner is being created and the students have been made aware of the use of green and blue waste bins to segregate dry and wet waste. The students were encouraged to penetrate such education among the slum dwellers. The students were involved in cleaning the campus under Swachhata Abhiyan and also to aware students of how to fight back vector-borne diseases like dengue and chikungunya. We are managing bird feeders, especially in the summer season.

Such programs sensitize the student volunteers towards social issues and take challenges of educating the illiterate and less privileged section of society. They come in closer contact with their society, community, and environment. Interaction with such a diversified social group of people helps students gain more self-confidence and develop critical thinking skills.

In short, the ultimate aim and objectives of the college are to serve society, either as a source of formal

education for girls or as an informal mode of education for the neighboring society.

File Description	Document
Upload Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Govt. Girls P.G. College Chhatarpur is dealing with the CM helpline at level 2. Initially, the college was at the officer, and at that time the principal of the college Dr. Shashi Prabha Parihar got an award from the district administration, Chhatarpur for her excellent work in the field of complaints and its state factory closing. It was the first time when a principal got such type of award now the college is doing excellent work at L2 officer resolving the complaints regarding higher education, scholarship, gaon ki beti, Pratibha Kiran, and many more related to different colleges of the district.

File Description	Document
Upload Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 45

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
14	10	8	6	7

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 12

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Government Girls PG College Chhatarpur stands as a testament to academic excellence, offering a well-rounded learning environment complemented by modern infrastructure and facilities. The college prioritizes teaching-learning experiences, ensuring that students have access to top-notch facilities for a comprehensive educational journey. The heart of academic activities lies in the six well-equipped classrooms, providing a conducive atmosphere for interactive and engaging sessions. These classrooms are designed to facilitate effective communication between educators and students, fostering an environment that encourages active participation and collaborative learning. Complementing traditional teaching methods, the college embraces modernity with a dedicated computer lab. Housing 17 computers, this lab serves as a hub for students to explore the digital realm, conduct research, and engage in practical applications of theoretical concepts. The availability of computers ensures that students are well-versed in essential technological skills, preparing them for the demands of the contemporary professional landscape.

Adding an innovative touch to the learning environment, the college features an ICT-enabled smart class. This facility integrates technology into the teaching process, offering interactive and dynamic lessons that enhance comprehension and retention. The smart class is a testament to the institution's commitment to staying abreast of educational advancements and providing students with cutting-edge tools for academic success. Beyond the academic realm, the college provides dedicated spaces to cater to various administrative and extracurricular needs. The principal's room serves as the administrative hub, facilitating effective leadership and communication. The IQAC (Internal Quality Assurance Cell) room underscores the college's commitment to maintaining and enhancing the quality of education.

Recognizing the importance of holistic development, the college offers facilities like a girls' common room—a space where students can relax, socialize, and engage in informal discussions. Additionally, a well-equipped store room ensures that educational resources are efficiently managed and readily available when needed.

In terms of recreation and well-being, the college takes a proactive approach. The provision of a parking facility eases logistical concerns for both students and staff, contributing to a hassle-free campus experience. The open gym, equipped with a treadmill and mats for yoga, promotes a healthy lifestyle among students. This initiative reflects the college's holistic approach to education, emphasizing the well-being of both the mind and body.

File Description	Document
Upload Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 58.69

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
404.28119	5.18045	2.30769	6.64220	2.80355

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Nestled within the academic heart of Government Girls PG College in Chhatarpur lies a treasure trove of knowledge – the college library. With an impressive collection of over 20,000 books, this repository serves as a cornerstone for intellectual exploration, catering to the diverse academic interests of the students.

One distinguishing feature of the library is its commitment to inclusivity. In a bid to bridge educational gaps, SC and ST students are granted free access to books provided by the Hindi Granth Academy. This initiative not only promotes accessibility but also reinforces the college's dedication to fostering an environment where all students, regardless of background, have equal learning opportunities.

Embracing the digital revolution, the library subscribes to e-granthalaya, an advanced digital library management system. This subscription opens up a vast realm of possibilities for students, offering access to an extensive array of e-books and digital resources. The integration of e-granthalaya not only aligns the library with contemporary educational practices but also empowers students to engage with information in innovative and dynamic ways.

Recognizing the importance of a conducive study environment, the library provides a dedicated reading room. This space is carefully designed to facilitate focused study and research, offering students a tranquil sanctuary where they can immerse themselves in their academic pursuits without distractions. Adding a personal touch to the library's operations is the presence of only one guest librarian. This individual, with their wealth of knowledge and commitment, plays a pivotal role in managing and curating the extensive collection. The guest librarian becomes not just a custodian of books but a mentor and guide in the academic journey of the students. Their familiarity with the collection and the individual needs of students fosters an environment of intimacy, where every student feels known and supported.

Beyond the wealth of books and digital resources, the library ensures that students remain well-informed about current affairs with the availability of two newspapers. This commitment to providing diverse reading materials, both in print and digital formats enriches the academic experience by keeping students abreast of the latest developments across various fields.

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Government Girls PG College Chhatarpur is at the forefront of providing state-of-the-art information technology facilities to enhance the overall learning experience for its students. The college's commitment to technological advancement is evident through its comprehensive range of services.

One of the standout features is the pervasive Wi-Fi connectivity, fostering a digitally enriched

environment. The campus is equipped with robust and high-speed Wi-Fi infrastructure, ensuring that students have seamless internet access for research, online learning, and collaboration on academic projects. This empowers them to stay connected with global developments in their respective fields and harness the vast resources available on the internet.

In terms of attendance management, the college employs cutting-edge biometric technology. This ensures accurate and efficient tracking of students' attendance, promoting transparency and accountability. The biometric system not only streamlines the attendance process but also minimizes the likelihood of errors, contributing to a more effective academic administration.

Security is a top priority, and the college has invested in a sophisticated CCTV camera network comprising sixteen cameras strategically placed across the campus. This comprehensive surveillance system serves multiple purposes, including enhancing campus safety, deterring potential security threats, and providing a valuable tool for incident investigations. The CCTV infrastructure adds an extra layer of protection, fostering a secure and conducive learning environment.

To facilitate seamless communication among students, the college leverages the ubiquitous WhatsApp platform. Through dedicated WhatsApp groups, students can easily exchange information, share updates, and collaborate on academic and extracurricular activities. This innovative use of technology not only promotes real-time communication but also creates a sense of community among the students, fostering a collaborative and supportive learning environment.

The integration of these information technology facilities underscores the college's commitment to staying ahead in the digital age. By embracing Wi-Fi connectivity, biometric attendance tracking, advanced CCTV surveillance, and leveraging popular communication platforms like WhatsApp, Government Girls PG College Chhatarpur ensures that its students are well-equipped to thrive in a technology-driven world.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 189.76

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 17

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 7.97

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
20.87341	7.79251	8.97948	11.80273	7.71363

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 77.46

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2368	2318	2363	1741	1085

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 20.76

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1333	1114	0	100	100

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 12.81

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
138	131	49	58	62

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
957	830	697	507	428

File Description	Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.13

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	1	0	1

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 2

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	0	0	0	0

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 11.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
24	14	0	4	14

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

From the very day of its incorporation, the college has been trying to provide maximum facilities and welfare to its students. Hence, the alumni have been attached to the college with their hearts and souls. Alumni associations of the college maintain connections to their educational institutions and fellow graduates. The alumni have a unique place in the college because students come from rural surroundings and poor families. The college has an active and functional alumni association. The alumni association was registered on 27th January 2021 under MP FIRMS & SOCIETY Registration Act,1973 (1973 no. 44).

The alumni association of the college conducts the alumni meet once a year where the alumni of the college give their feedback. This is a very good opportunity for the students and faculty members to interact with the alumni. Various programmes like personality development, soft skills development, higher study, and self-defence etc. organised by the college, about which the alumni share their opinions and give suggestions.

Many members of the alumni are directly or indirectly contributing to the development of the college. Some names are Mrs. Shivani Chaurasiya (businesswoman), Dr. Aparna Prajapati assistant professor of chemistry, working in Maharaja Chhatrashal Bundelkhand Vishwvidyalay Chhatarpur, Miss. Kumud Prajapati manager in L.I.C., Dr. Shubha Mishra and Dr. Kanupriya Chaubey working in Govt. Girls P.G. College Chhatapur as Guest Faculty, Monika Dubey Madhya Pradesh Gramin Bank (Bank P.O.), Prachi Thakur (BPM) Post-Office, Rashi Yadav (clerk in Bank of India), Deeksha (M.P. POLICE).

The purpose of an Alumni association is to foster a spirit of loyalty and to promote the general welfare of our college. The Alumni Association contribute to the college through various means. They are engaged in conducting social activities for the welfare of society and students of the college through donations of books, stationery etc.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Govt. Girls P. G. College Chhatarpur exclusively for women aims to cater to the needs of women students belonging to diverse socio-economic backgrounds and cultivates the moral, intellectual, spiritual, social, emotional, and all-round development of its students.

Our Vision

Govt. Girls PG College Chhatarpur envisions a realm of academic excellence, fostering a holistic development approach. Our commitment lies in providing a quality initiative, ensuring sustainability, enhancement, and an academic ambiance rich in research and innovation. Aspire to become an institute of excellence, where intellectual, emotional, cultural, moral, ethical, and entrepreneurial values are instilled in women through higher learning and globally benchmarked education.

We are dedicated to breaking socio-economic barriers by providing quality education to women from all sections of society, particularly the underprivileged.

Our Mission

The mission of Govt Girls PG College Chhatarpur is dedicated to cultivating an atmosphere of knowledge and learning, shaping the future generation of women with a holistic approach that encompasses the head, heart, and hand. The college aims to ensure productive learning by empowering women students, enabling them to harness their knowledge and information for a brighter future. In alignment with the demands of the global society, the institution is committed to instilling cooperation and proactive engagement, preparing women to meet the evolving requirements of the world. Furthermore, the college is dedicated to providing equal access to opportunities for physically challenged women, fostering an inclusive educational environment that values diversity and empowers every individual

The confluent approach of the Principal and Faculty develops and implements the quality policy, NEP 2020 and plans to uphold the mission and vision of the college. The Governing Body of the college works in close collaboration with the principal to regulate and maintain an amicable and scholastic environment required for this purpose. The Principal as the Head of the Institution along with the members of the Teaching and Non-Teaching staff implements the decisions and policies of the management. The head of the Institution personally communicates with staff members to ensure they are not encountering any problems regarding their work. The Teachers' Council and Academic Sub-Committee meet regularly to discuss and further implement important decisions regarding the academic

and co-curricular activities of the college.

Additionally, IQAC collects feedback from students which is incorporated within the purview of the plan of action of the institution. Moreover, under the guidance and leadership of IQAC, all Faculty members actively participate in designing and implementing the strategic action plans as well as maintaining an eco-friendly green, and clean college campus. To alleviate the rigors of a demanding college curriculum, the students are encouraged to participate in co-curricular activities such as Seminars, quizzes, Debates, Inter-college competitions, Annual college sports, and Cultural programs. Along with the present commitments, the college aims to continue its interaction with students even after they have formally left. The alumni association ensures to inculcate the spirit of inquiry, creativity, environment consciousness, entrepreneurial, and moral leadership as well as a sense of social responsibility among its students through the motto 'campus to community'.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The policies and the strategies for the development of the college are formed on the rules set by the State Government, Affiliating University and the UGC. All the policies and deployment documents are available on the website of the State Government and the university. Many of the academic and administrative policies are framed by the college level committees and implemented through various committees which are directed and monitored by the principal.

During the last few years, the college is continuously developing infrastructure under Committees work according to norms to decide how the implementation is to be done to achieve the Institution's vision statement into reality. The departments prepare a list of requirements and on a priority basis, the work to be done is decided. The project includes the creation of ICT-based infrastructure in teaching-learning and administration as well as the upgradation of college infrastructure. In this way, the strategic plan of the Institution reflects the vision and mission to develop excellence in higher education. Based on the requirements, the tendering process is initiated by estimating the quantity and the cost of the items to be procured. The estimates are approved by the Competent Authority. Based upon the estimated cost and time frame of procurement, the tender type is decided and accordingly, notice inviting tender is released. As per the orders of the Government of M.P., procurement is also done through the GEM portal. In case of unavailability of product /item/ service on the GEM portal, the procurement is done through the open market at the lowest price.

To improve the quality of the college we are considering enhancing the infrastructure and facilities such

as: -

- Construction of new building, NAAC ROOM, zoology and botany lab, classrooms, toilet, lab equipment etc. (by RUSA funding)
- Renovation of labs and computer lab development.
- Admin Block's development.
- Renovation of existing toilets.
- Drinking water facility improvement
- Development of college campus.
- Purchasing of sports equipment.
- Establishment of Smart Class.
- Establishment of an open gym.

All the above work has been done through proper planning and strategies. Many of the projects are in the pipeline such as the Hostel facility, Science block, Building extension, round table conference room etc.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Every year Teaching staff are required to fill out a performance appraisal form designed based on the PBAS methodology of UGC. It is a self-appraisal form. The format is exhaustive and includes questions/descriptions regarding academic and administration responsibilities undertaken by the teacher, innovative methods practised and implemented by the faculty members during the academic year, various responsibilities including college fests, etc. It also involves questions/descriptions of seminars attended/paper presentations by faculties in State/National or international seminars/workshops, guest faculty arranged, use of ICT-enabled teaching, involvement in university academic work like question paper setting, examination work etc. The appraisal forms are assessed by the principal of the college and positive and constructive feedback is shared with the faculty members. The principal counsels the faculty members to improve their performance if necessary. Faculty members are also asked to be involved in various committees, and activities of the college. The activities committed by the staff members are evaluated by the IQAC. They are encouraged to attend/present papers in seminars and workshops. Faculty members are also asked to improve their qualifications (PhD) and encouraged to pass NET or SLET. The work diaries lesson plans and other individual records of each staff member are usually checked by the principal every session. Feedback from the students is also another effective technique to assess the performance of the teachers. The feedback form is designed by the IQAC in the college. Students have to fill out these forms related to their subjects' teachers. Their teaching techniques and way of delivering lectures are assessed on a four-point scale.

Non-teaching staff like the Assistant librarian, office staff, support staff & Lab Technicians etc. are currently not given any appraisal forms. Their performance appraisal is done by the principal based on the quality and quantity of their work, the nature of their work, their enthusiasm, skill sets and efficiency. The appraisal of the non-teaching staff is conducted informally by the principal and they are counseled to improve their work if necessary.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 10.39

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	03	05	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 27.27

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	11	4	0	0

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The college is fully funded by the M.P. Govt. The budget is allotted by the Govt. as per the requirement and proposal sent by the college.

Being a Govt. college, fees of the students are also not sufficient for the development of the college but the college is bound to follow the structure of the fee set by the Govt. of M.P. Other than the routine grants of Government and UGC, the institution has been able to secure additional funding from various agencies such RUSA/World bank grants. The college sends proposals for additional grants to the University Grants Commission (UGC) and RUSA/World Bank to meet expenses for construction, repair and renovation of the college building and premises and the upgradation of the library. After receiving the grant, it goes through various processes involving the principal who is the Drawing and Disbursing Officer, the Finance Committee, the Purchase Committee and the College Office Superintendent. Before it is finally disbursed to the concerned person or the respective department(s). For instance, in 2022 Some departments of the college are equipped with computers, printers, and books while they are given funds. Adequate funds are allocated for effective teaching-learning practices that include the conduct of FDPs, orientation programs, workshops, interdisciplinary activities, and training programs that ensure quality education. The budget is utilized to meet day-to-day operational and administrative expenses and maintenance of the fixed assets. Enhancement of library facilities leads to novel learning practices and accordingly, requisite funds are utilized for this every year. Adequate funds are utilized for the development and maintenance of very good infrastructure for the institute. Some funds are allocated for social service activities as a part of social responsibility.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The institution has an active Internal Quality Assurance Cell (IQAC) constituted as per NAAC guidelines, to frame the policy for the academic and administrative growth of the institution. The IQAC of the College was established in 2012.

The IQAC of the College is involved in drawing the quality policies for Teaching-Learning, Research, Curriculum planning

and implementation, Student activities, innovation and all the extracurricular and co-curricular activities. The cell supports the teaching and learning goals articulated in the college's strategic plan. Regular meetings of IQAC are conducted to discuss various measures related to quality enhancement in which the recommendations made by the planning and evaluation board are analyzed for further improvement. As per the suggestion of IQAC, the following suggestions have been made and implemented by the college in the last five years:

- Introduction of new Vocational and add-on certificate courses for UG and PG classes.
- Inculcate ICT-based teaching-learning process.
- Promotion of research activities.
- Upgradation of smart rooms, multipurpose Hall and laboratories.
- To organize a Job fair for final-year students.
- To organize State and National level seminars/ workshops.

Quality parameters developed for various academic/administrative activities of the institute.

Assessing the quality parameters and providing required suggestions for improvement. Arranging training on pedagogy every year for all newly admitted faculty.

Conducting Guest Lectures from Experts.

Arranging induction, and regular training/certification programmes for students and supporting staff.

Action plan for enhancing quality of student projects (outcome-based approach).

Teaching and Learning: IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Feedback from the stakeholders (students, alumni, experts, research organizations and

parents).Monitoring of course files, lecture Schedules, and course plans by random sampling.
 Verification of cycle test analysis, question papers Arrangement of special classes for weak students.
 Identifying the new processes and recommending the same for improving the quality.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The Institution is sensitive towards women's issues and therefore imparts gender sensitivity among students and faculties through various committees that conduct gender-sensitization programs. Some of the committees involved in these programs are the Women Empowerment Cell, Anti-ragging Cell, Harassment Cell, etc. Besides these associations and their programs, the college shows gender sensitivity in providing a safe and sound campus for both female students and women faculty members. The Institution has appointed qualified Trainers to provide training in "KARATE" for self-defense, Open Gim, and treadmill.

This is a girls' college for higher education situated in a rural area. The college has an advantage in the perspective of gender sensitization as the majority of the college faculty. Moreover, various college-level committees are constituted for the goal of gender equity which are as follows:

Women's Empowerment cell has been established for the overall safety and security of college students. The gender-related problems and issues are taken care of under the cell. The members of this cell organize extension lectures, competitions, Nukkad Nataks, presentations, and awareness rallies related to legal and social initiatives.

The new schemes and policies of Govt. and Police have also been communicated to the students. Women Helpline no. and information regarding different Help Line Numbers have also been published on walls and notice boards of the college.

The proctorial board of the college is working in the field of Discipline and order among students. Any problem or issue is solved under this board as per the norms. A guard has been appointed to ensure that anti-social elements cannot enter the college campus. CCTV cameras have also been installed in different spots of the college for safety and security.

There is a complaint cum suggestion box in the building for the quick redressal of any Gender specific problem which requires sensitive handling and special care. The students can drop their complaints and suggestions inside the box.

NSS, NCC, and the cultural committee also organise cultural programmes and awareness activities about gender sensitization which have a great impact on the students.

Our college also organized National Webinars on Gender issues in which learned professors, research scholars, and students had great discussions and presentations related to the issue, hence asserting a strong commitment toward the goal of gender equity.

Counseling aims to help students in solving their academic, social, and stress-related issues.

The counselling activity helps the students with their problems. The issues, girls cannot discuss with their families have also been discussed with the mentors. This is a major step taken towards the goal of providing solutions to student problems.

Common/sick Room:

A comfortable girls' common room has been established in the college to facilitate the students in their free time during college hours. This room has been designed to give the students a place to relax. They can have informal discussions in the room while socializing with each other. The facilities given in this room are Beds, Senatary pad vending machine Chairs, and daily newspapers to be read in leisure time.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2**The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**

4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Our college believes in unity and diversity and it can be seen in the composition of our students concerning their religion, language and culture. Various programs are celebrated to let them acknowledge their rich culture and diversity. Teachers play a pivotal role in moulding college students' mindsets and ideologies. To effectively co-ordinate a multicultural group of students teaching with an unprejudiced outlook contributes significantly to the upbringing omneist citizens of India. Unbiased efforts are given for students' upliftment is an essential part of the institution. Prominence is given to let them comprehend the similarities rather than the differences among them. Students of different ethnic cultural and religious groups are involved together in different projects, assignments and cultural programs to let them learn cooperation and unity. Various festivals are celebrated with joy and enthusiasm which help them to implant social and religious harmony. Vasant-Panchami, Holi, and Diwali are celebrated by our students every year. Youth cultural fest organized by the college annually in which students from different socio-economic and communal background participates. The NSS unit plays a significant role in and outside the campus in organizing awareness programs regularly. In these programs, students voluntarily participate in the welfare of the society of different communities and castes.

Other units of the college like Red Ribbon Club, Eco Club and Swami Vivekananda Cells consistently organize different programmes and commemorative days like Women's Days, AIDS Days, Constitution Day, Human Rights Days etc. to collaborate with students of different communities and socio-economic backgrounds on a single platform. Different sports activities organized inside the college promote

harmony towards each other. This establishes positive interaction among people of different racial and cultural backgrounds. There are different grievance redressal cells in the institute like the Student grievance redressal cell and the Women grievance redressal cell which deals with grievances without considering anyone's racial or cultural background.

Some scholarship programs run by college for students belonging to different communities, religions and minorities help in uplifting them in society. The institute tries to reach out to every section of society through its inclusive environment and grooming each student to lift them to the next higher level of being a noble citizen of the nation.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Title of the Practice: eco-conscious Campus

Objectives of the Practice; -

Reduce the usage of single-use plastics on campus

try to maintain greenery on the campus by planting trees and awareness about the harmfulness of single-use plastic, the 'sensitivity towards environment and birds' among the students.

THE CONTEXT: -

Plastics Free Campus and Eco Consciousness is a sustainability initiative aimed at reducing plastic waste and promoting environmental awareness on campus by banning single-use plastics, promoting reusable products, and increasing recycling. Providing educational resources, and promoting sustainable alternatives, Plastics Free Campus and Eco Consciousness aim to create a more sustainable and environmentally conscious student.

THE PRACTICE: -

? Reduce the usage of single-use plastics on campus: This can be achieved by encouraging students and staff to switch to reusable alternatives such as reusable water bottles, coffee cups, and shopping bags.

? Increase recycling and waste management: This includes promoting the proper disposal of waste, including recyclables, and establishing a robust recycling program that makes it easy for everyone on campus to participate.

? Educate the community on the importance of sustainability: Through workshops, seminars, and events, students, staff, and visitors can learn about the environmental impact of their actions and how they can make a difference.

? Create green spaces: Develop green spaces on campus, such as community gardens and parks, to promote biodiversity and provide a space for students to connect with nature.

Evidence of success

? Reduction in Plastic Waste: a reduction in the amount of plastic waste generated on campus. This can be measured by monitoring the weight of waste collected and analysing the composition of that waste to determine the plastic percentage.

? Increased Recycling Rates: individuals are becoming more conscious of their waste and are taking action to reduce their environmental impact. This can be measured by tracking the number of recyclable materials collected and the recycling rate.

? Increased Use of Reusable Products: A successful Plastics Free Campus and Eco Consciousness initiative will encourage individuals to adopt reusable products, such as reusable water bottles, coffee cups, and food containers.

? Increased Awareness and Education: The success of the initiative can also be measured by the level of awareness and education among the campus community.

? Integration into Campus Culture: The ultimate indicator of success would be the integration of a plastics-free and eco-conscious culture into the fabric of campus life.

Problems Encountered and Resources Required

The implementation of a Plastics Free Campus and Eco Consciousness initiative can encounter several challenges and require significant resources. Here are some potential problems and resources that may be needed:

1. Resistance to Change: Some individuals may resist changes to their daily habits and be resistant to adopting reusable products.

2. Limited Availability of Alternatives: In some cases, there may be limited alternatives to single-use plastic products, making it difficult to implement a complete ban on single-use plastics.

3. Lack of Recycling Infrastructure: The infrastructure for recycling may not be in place, making it difficult to effectively recycle plastics and other waste.

Overall, implementing a Plastics Free Campus and Eco Consciousness initiative requires a combination of resources, including financial, human, and technical resources, as well as partnerships with local organizations and support from the university community.

BEST PRACTICE-II**TITLE OF THE PRACTICE: 'Garbage Glam Gallery' (Best from waste)****OBJECTIVES OF THE PRACTICE:**

? Increase recycling and waste management

? Educate the students on the importance of sustainability

? Encourage composting

? Foster a culture of sustainability

THE CONTEXT

'Garbage Glam Gallery': Transforming Waste into Art

In today's world, waste and pollution are becoming increasingly problematic. One initiative that is gaining traction is 'Garbage Glam Gallery', which aims to transform waste into art and create a more sustainable future.

The initiative encourages individuals and communities to find new uses for waste materials, reducing the amount of waste sent to landfills and creating unique and beautiful products. This not only benefits the environment but also has the potential to bring economic benefits to the community, creating new jobs and supporting local businesses

THE PRACTICE; -

Best from Waste is a sustainability initiative aimed at reducing waste

and promoting sustainable waste management practices on campus, encouraging individuals to take action in reducing, reusing, and recycling waste. The sole goal of education should be to ensure the holistic development of students. Holistic development is the development of everyone’s intellectual, emotional, social, physical, artistic, creative and religious values. Activities develop the hidden skills of students and provide an opportunity for the students to share their creativity.

Evidence of success: -

1. Reduction in waste: The initiative aims to reduce the amount of waste generated by encouraging individuals and communities to find new uses for waste materials.
2. Increased Awareness and Education: The initiative aims to raise awareness and educate individuals about the importance of reducing waste and the benefits of reusing materials.

conclusion,

'Garbage Glam Gallery' has the potential to make a significant impact in reducing waste and promoting sustainability.

Problems Encountered and Resources Required

Despite its potential for success, 'Garbage Glam Gallery' faces several challenges that must be addressed to ensure its long-term success

1. Lack of awareness: Many people may not be aware of the benefits of reducing waste and reusing materials. Addressing this issue requires resources to raise awareness and educate the public about the importance of reducing waste and promoting sustainability
2. Limited Access to Resources: Individuals and organizations involved in 'Garbage Glam Gallery' may lack access to resources such as materials, equipment, and funding. Addressing this issue requires partnerships with local organizations, businesses, and governments to provide additional resources and support.

In conclusion, 'Garbage Glam Gallery' faces several challenges that must be addressed to ensure its long-term success. Addressing these challenges requires resources, partnerships, and a commitment to promoting sustainability and reducing waste. By working together, we can ensure that 'Garbage Glam Gallery' continues to make a positive impact on the environment and the community.

File Description	Document
Any other relevant information	View Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**Response:**

The Government Girls PG College Chhatarpur is a well-established institution with a long history of providing quality education to women in the Chhatarpur area. One area in which the college has made a significant impact is in the area of women's empowerment and gender equality. This has been a priority and thrust of the institution, and the performance in this area is a testament to its commitment to promoting gender equality and empowering women.

The college offers a range of programs and services to support women's empowerment and gender equality. These include academic programs that focus on subjects such as women's studies, gender studies, and human rights, as well as practical programs such as skill-building workshops, mentorship programs, and counselling services. These programs and services are designed to help women develop the skills and knowledge they need to succeed in their personal and professional lives and to promote gender equality in the community.

The college offers a range of scholarships and financial aid programs to support women from economically disadvantaged backgrounds, as well as programs to support women who are returning to education after a period of absence. These initiatives have helped to ensure that women from SC/ST and OBC communities have the opportunity to pursue higher education and develop the skills and knowledge they need to succeed in their personal and professional lives.

Another key way in which the college has made an impact in this area is through its commitment to creating a supportive and inclusive learning environment for all students. The college has implemented a range of initiatives to promote gender equality and to address issues of gender-based violence, including the creation of a safe and supportive space for girls and the development of programs to educate students and staff about gender-based issues. These initiatives have helped to create a more inclusive and supportive learning environment for all students, regardless of gender, and have helped to promote gender equality in the community.

In conclusion, the Government Girls PG College Chhatarpur has made a significant impact in the area of women's empowerment through education and gender equality, and its performance in this area is a testament to its commitment to promoting gender equality and empowering women. Through its programs and initiatives, the college has provided access to education for women from SC/ST and OBC communities and created a supportive and inclusive learning environment for all students. By continuing to prioritize this area and invest in programs and initiatives that support women's empowerment and gender equality, the college will continue to make a positive impact on the lives of women in the Chhatarpur area and beyond.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

1. Cadets donate blood continuously through NCC Blood Camp. Cadets have proved an example for society by fulfilling their social responsibilities.
2. 'Youth Tourism Club' has been formed in the college in 2023-24. A club coordinator has been appointed from the college and girl students from the college have been included in the club. The objective of the club is to identify regional tourist destinations and strengthen the culture and economic system of the local people of these destinations.

Concluding Remarks :

In conclusion, Government Girls PG College Chhatarpur emerges as an educational hub with a holistic approach to nurturing intellect, encouraging research, and supporting student development. The institution's commitment to academic excellence is underscored by its diverse curriculum, spanning science, arts, and home science, providing a well-rounded educational experience.

Teaching and learning at the college transcend conventional boundaries, integrating technology through smart classes and computer labs, ensuring students are well-prepared for the dynamic professional landscape. The focus on research further amplifies the institution's intellectual vigour, encouraging faculty and students alike to engage in meaningful contributions to their respective fields.

The infrastructure of the college reflects a dedication to creating a conducive learning environment. Modern classrooms, computer labs, and an ICT-enabled smart class showcase the institution's adaptability to contemporary educational methodologies. The commitment to student support is evident in facilities like the girls' common room, fostering a sense of community, and the open gym promoting holistic well-being.

Governance at Government Girls PG College Chhatarpur exhibits both strengths and areas for improvement. The administrative prowess, especially in the transition from a private to government-acquired institution, showcases resilience and adaptability. However, continuous efforts toward enhancing administrative efficiency can further streamline processes, ensuring seamless functioning.

Identifying opportunities for growth and addressing challenges is pivotal for any institution's progress. The college, centrally located and easily accessible, holds the opportunity to further expand its reach and impact. Challenges such as catering to a predominantly rural student demographic require targeted strategies to bridge educational gaps and promote inclusivity.

In navigating the ever-evolving landscape of higher education, Government Girls PG College Chhatarpur stands poised to harness its strengths, overcome challenges, and capitalize on opportunities. The institution's unwavering commitment to academic excellence, coupled with a student-centric approach and a penchant for innovation, positions it as a beacon of knowledge and empowerment in Chhatarpur and beyond. As it continues to evolve, the college remains dedicated to shaping not only the academic futures of its students but also contributing to the broader intellectual discourse of the region.